GROUP LEADERS CONFERENCE

Workshop 1

- Service Set 0.0, Operating Principles
  - Civil Military Integration -- Ms. Strohbeck
  - Management Councils – Mr. Reiter
  - IPPD – Mr. Horne
  - Knowledge Management- Ms. Kingsbury

Service Set 0

Civil Military Integration

Facilitators: Stephanie Strohbeck, Chuck Hurley, Dwight Hill, Becci Murtha

Workshop Summary –

Workshop Summary: This workshop will provide an overview of some of the newer efforts the organization, and Single Process Initiative (SPI) team, are pursuing in the areas of Civil Military Integration (CMI), Strategic Supplier Alliances and SPI. The workshop will include presentations that cover the following:

- What are CMI and Strategic Supplier Alliances?
- Why are we doing CMI and Strategic Supplier Alliances?
- Who does CMI and Strategic Supplier Alliances and how?
- Where is SPI going from here?

Management Councils

Workshop Summary – Facilitators:
Penny Kingsbury and Don Reiter

This workshop will provide an overview of Management, Corporate, and Sector (Segment) Councils. Emphasis will be placed on the importance of Councils as forums for communicating ideas, facilitating acquisition reform efforts, and resolving problems. In discussing the Councils' role in approaching all issues that have significant impact on the Government's relationship with contractors, the presenters will address:

- Council Membership
- Attributes of a High Performance Council
- Potential Topics for Discussion
- Need for Higher-Level Councils
  - Criteria for Establishing Corporate and Sector Councils
  - Existing Corporate Councils
  - Existing Sector Councils
- Recent Revisions to the Management Council One Book Chapter
  - Consolidate Topics Under Common Headings
  - Outline DCMC HQ, CAO Commander, Lead Commander, and DCMC CTL Responsibilities
  - Establish Communications Network

Service Set 0

Integrated Policy and Process Deployment

Workshop Summary – Facilitator: Richard Horne

Workshop Summary: This workshop will provide an overview of latest evolutionary developments in the world of policy development and deployment – enabling the workforce.

- PLAS and ABC:
  - ABC for process owners and organizations
  - PLAS 9.0.4 (again)
  - Prototype tests
- One Book target practice
  - Early CAS is not just for Early CAS POCs anymore? (More on this in the Early CAS workshop)
  - AIS responsibility
  - Training Matrices:
    - What they are
    - Critical components
    - How they work
    - What they're good for
    - Improving them
  - Service Sets (One Book table of contents, etc.)
- Q&A on anything

Workshop 2

- Service Sets 1.0/2.0, Pre-Contractual Advice Services/Major Program Services
  - Early Contract Administration -- Lt Col Sans
  - Program Integration – Mr. Darrin
  - EVMS – Mr. Gibson

Service Set 1.0
Pre-Contractual Advice Services

Preaward Surveys

Preaward Survey Workshop

Workshop Summary - 30 mins. Facilitator: Cynthia Reichardt. After a quick overview of the Preaward Survey process, we will look at upcoming process improvements and the modern method DCMC customers can request and capture Preaward surveys online. Join us for presentations and discussions:

- An Overview of the Preaward Survey Process.
- Risked-Based Preawards - New.
- Introduction to the Preaward Survey System (PASS), DCMC Preaward Survey Automated Software.
- PASS and the Web.
- Support your Local Preaward Survey Manager (PSM).
- Questions and Answers

Preaward Surveys

Workshop 3

- Service Set 3.0 -- Risk Assessment Services
  - Supplier Risk Management – Mr. Kennedy
  - Contract Receipt and Review – Ms. Hill
  - Host Nation CAS – Mr. Buchanan and Mr. Hunter

Service Set 3--Risk Assessment Services
Supplier Risk Management

Workshop Summary--Facilitator: Bob Kennedy

This workshop will provide information on the Supplier Risk Management Initiative including:

- Backgound
- Policy Structure
- Related Policy Status
- Policy Overview
- Risk Assessment And Management Program (RAMP) Status and Preview
- Questions/Answers

Workshop 4

- Service Set 4.0 -- Product Support Services
  - Engineering – Mr. Ferraro and Mr. Strong
  - Software – Lt Col Lang and Ms. Grant

Service Set 4

Engineering

Workshop Summary – Facilitator: Mike Ferraro and Paul Strong

Workshop Summary: This workshop will provide an overview of some of the important activities that are taking place in the area of Engineering and FY00 Engineering Workshops.

- Why we are doing them?
- Lessons learned from the pilot workshops
- What will be the format & Agenda?
- How they will be conducted
- Who will be doing them & When, etc.
- Space Broad Area Review (BAR) Report
- Concerns identified in the report
- Actions being taken
- Actions being considered
- Support to other functions
- Where engineers spend their time
- Status of combined one book chapters rewrite

Software

Workshop Summary – Facilitator: Lt Col Robert Lang and Becky Grant

Mitigating Software Development Risks -The Evolution of DCMC

- Capability Maturity Model (CMM) Based Insight or CBI
- What we are trying to accomplish in measuring contractors with CBI
- How we measure contractors with CBI and the corresponding DoD impact based on the Oct and Nov DoD letters emphasizing process maturity
- How to interpret the results of a contractor's internal assessment following Software Engineering Institute (SEI) guidelines - what exactly does it mean?
- How to eliminate or reduce duplicate reviews by changing the way we do process evaluations
- DCMC Software Performance Maturity Model
- Purpose
- Status
- Benefit
- Australian Exchange Program

Workshop 5

- Service Set 5.0 – Product Support and Delivery Services
  - Supplier Quality Assurance – Mrrs. Kane, Poulin, Krivokopich, Ms. Adams, Lt Col Osborn, Maj Hickey
  - Schedule and Delivery Management – Mr. Melnyk and Ms. Oburn

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Service Set 5

Supplier QA

Workshop Summary –
This workshop will provide information on the Supplier Quality Process with emphasis on the updated Supplier Quality policy, proposed DD250 policy, "new" pending Quality metric and Government/Industry Comparison study. The workshop will include presentations that cover the following:

Facilitator:
Dick Kane and Maurice Poulin
QA Policy Update
- Background
- Reasons for Change
- New Terminology
- Highlights of Changes
- New policy
- Clarifications
- Deletions

- Publication/Affectivity
- Expectations of Group Leaders
- The Future
- Questions/Answers

QA Metric Facilitator:
Ms. Adams and Major Gary Hickey
Concept: Estimate DCMC's CAO QA cost per supplier
- Metric Specifications: Compare cost with risk
- Why? Indicator of resource allocation
- Desired outcome: Manage cost effectively
Root cause analysis and corrective action/process improvement plan as required

DD 250 RIT (note; RIT meets 9-11 Feb may be able to address possible outcomes)
- Auto Pay recurring charges (w/o invoice or acceptance): pay on acceptance (w/o/ invoice)
- Pay on invoice (w/o acceptance) if contractor has good system Rapid improvement team will define test criteria

Workshop Summary – Facilitator: Steve Krivokopich

- Government/Industry Comparison Study Overview

Schedule & Delivery Management

Workshop Summary – Facilitators: Mark Melnyk and Patsy Oburn

This workshop will provide an "everything you ever wanted to know, and then some" about the Schedule & Delivery Management Process with emphasis on the newly established policy, performance goals, and metrics. The workshop will include presentations that cover the following:

- Customer support, (Here to Serve-CPSS)
- Effective Risk-Based Delivery Management
- Influence supplier performance, "It can be done…Really!"
- Delay Notice, "What now; who, what, when, where, 5 whys, and how".
- Root cause analysis, "Why, why, why,why, and why…?"
- Managerial Tips, "Gage the vital signs of your Delivery Management assets (the Critical Few)

Workshop 6

- Service Sets 6.0, 7.0, and 9.0 -- Pricing/Business Systems/Payment
  - Payment Improvement Plan – Ms. Russell
  - Cost Accounting Standards – Mr. Kobus
  - CPSRs – Mr. O'Daniell

Service Set 7.0

Contractor Purchase System Review (CPSR)

Workshop Summary - **.5 Hours. Facilitator: Syd Pope.**

The workshop will provide an overview of the CPSR program

with emphasis on the latest improvements to the way DCMC

conducts CPSR reviews. The workshop will include presentations

covering:

- **Risk based policies/procedures**
- **Draft One Book Chapter – Combining CPSR/Consent to Subcontract**
- **The new CPSR Computer Program developed by DORRA**
- **The results from the CPSR Workshop held in January 2000**
- **Corporate-wide CPSR Initiatives**
- **DCMC-O letter to CPSR contractors**
- **Questions and Answers**

Cost Accounting Standards

The Workshop will provide a review of recent developments affecting the Cost Accounting Standards (CAS), including the CAS Board Review Panel recommendations, CAS changes in the Defense Authorization Act, and the CAS Board proposed rule on changes in cost accounting practices and the cost impact process.

Service Sets 6, 7 & 9

Payment

Workshop Summary – Facilitator: Marolyn Russell

Workshop Summary: This workshop will provide an overview of DCMC's Payment Process Improvement Initiative and will also highlight some improvements that have already been achieved.

- Why we are doing this?
  - Payment issues remain a major concern for both DCMC and our customers
- How are we doing this?
  - Process-oriented approach
  - Objective examination of end-to-end process
  - Analyze data
- Drill down
- What follows?
- Combined One Book chapters
- Investment goal
- Progress already achieved in many areas

Workshop 7

- Service Set 10.0 -- Contract Closeout Services
  - MOCAS Transition Assistance Center – Lt Col Johnson
  - Contract Closeout – Ms. Tellez
  - Terminations for Convenience – Ms. Brice

Workshop 7 Service Set 10.0 – Contract Closeout Services

Facilitators: Lt Col Kathryn Johnson and John McPherson

MOCAS Transition Assistance Center

This workshop will address current and projected activities related to the transition from MOCAS to DPPS. Specific areas to be covered:

- **Timeline for MOCAS transition**
- **New Defense Reform Initiative Directive on Reconciliation of MOCAS contracts**
- **CAO Planning for MOCAS retirement (Tasking Memo 00-95, dtd Jan 21, 2000)**
- **Help coming your way – initiatives "in the works"**

Contract Closeout - Facilitator: Patty Tellez

This discussion will focus on the current closeout performance plan goal, metrics,   reporting and address current issues and process drivers affecting the timely closeout of contracts.

Termination for Convenience
 Facilitator: Cynthia Brice

This discussion will focus on the T/C performance objectives, metrics, TAMS and update on IPT efforts.

Workshop 8

Service Set 11 - Support Services

DCMC Paperless Contracting and Information Technology Initiatives
        IT Initiatives - John Zorich
        Paperless Contracting Initiatives - Lt Col Yandik
                Electronic Document Workflow
                Standard Procurement System
        Wide Area Workflow Demonstration - Kevin Koch

Service Set 11

Service Support

Workshop Summary –   **Facilitator: Lt Col Yandik, Kevin Koch, and John Zorich**

Workshop Summary: This workshop will provide an overview of some of the important paperless contracting and Information Technology initiatives that are being deployed or soon will be deployed to CAOs.

- IT Initiatives
- Paperless Contracting Initiatives
- Electronic Document Workflow
- Standard Procurement System
- Wide Area Workflow
- Wide Area Workflow Demonstration

Workshop 9

- Service Sets 11.0 and 12.0 – Service Support and Organizational Support
  - Internal Risk Management – Mr. Russell and Ms. Tomsic
  - Reimbursable Program (FMS/NASA/Civilian Agencies) – Ms. Case and Ms. Sullivan
  - Training/Workforce Development – Mr. Uehling and Ms. Butler

Service Set 11

Services Support

Workshop Summary – CAS in Support of Non-DoD Customers

Facilitators: Marcia Case and Alyce Sullivan

Workshop Summary: This workshop will provide an overview of DCMC's Reimbursable Business Program. In FY00, 1,704 DCMC FTEs provide CAS on a reimbursable basis to non-DoD customers.

- Who are DCMC's non-DoD customers?
- How do we get reimbursed?
- DCMC rate background
- Responsibilities of personnel working on non-DoD contracts
- Impact of reimbursable work
- FTE allocation by CAO
- Future of reimbursable work
- RPO/ILO transition to HQ
- Questions/Answers